

TÜRKİYE ODALAR VE BORSALAR BİRLİĞİ



Dumlupınar Bulvarı No:252 (Eskişehir Yolu 9. Km.) 06530 /ANKARA

www.tobb.org.tr - tobb@hs01.kep.tr

Tarih: 27.12.2021

Konu : 23. Mostar Uluslararası Ekonomi Fuarı

: E-34221550-720-11565

TÜM ODA VE BORSALARA (Genel Sekreterlik)

Ìlgi: Dışişleri Bakanlığı'nın 22.12.2021 tarih ve 33680026 sayılı yazısı.

İlgi yazıda, Macaristan'ın paydaş ülke olarak katılımıyla, 5-9 Nisan 2022 tarihlerinde düzenlenecek 23. Mostar Uluslararası Ekonomi Fuarı ile ilgili bilgi verilmekte olup, söz konusu Fuarın katılım formu ekte iletilmektedir.

Son olarak ülkemiz, 12-16 Nisan 2016 tarihlerinde düzenlenen 19. Mostar Uluslararası Ekonomi Fuarı'na ortak ülke sıfatıyla iştirak etmiş olup, 9-13 Nisan 2019 tarihleri arasında gerçekleştirilen 22. Mostar Uluslararası Ekonomi Fuarı'na, Çin Halk Cumhuriyeti (CHC) paydaş ülke olarak katılım sağlamıştır.

Bilgilerini ve konunun üyelerinize duyurulmasını rica ederim.

Saygılarımla,

e-imza

Ali Emre YURDAKUL Genel Sekreter Yardımcısı

EK: Kayıt Formu ve Detaylı Bilgi (8 sayfa)



12.2021 13.59 - 10170



Mostarski sajam Inc. Rodoč bb, 88000 Mostar, BiH Tel.: + 387 (0) 36 350 080; 350 194 Fax: + 387 (0) 36 350 134; 350 323 e-mail: info@mostar-fair.com www.mostar-fair.com

Information for exhibitors

Form A

We give a 10% discount for early-bird registrations before 31,12,2021.

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International Economic Fair

The biggest and the most important economic event in B&H. The Fair creates a pleasant business environment, enables business networking of exhibitors and visitor and hosts various events.

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| MOSTARSKI SAJAM |
| ROSTAR FALR |

| □ Utility · | equipment |
|-------------|-----------|
|-------------|-----------|

- ☐ Electrical and chemical industry ■ Medical equipment and cosmetics
- ☐ Telecomm and technology
- ☐ Banking and insurance □ Metal production and processing
- industry

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|----|------|------|-----|-----|-----|
| | | | | | |

- □ Construction industry

Tourism Fair Mostar

A place for tourist offer and tourist agencies, tour operators, destinations and visitors, a place for presentation and promotion of wines and wine-industry products.



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|---|---------|--------|-------|-------|
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- □ Restaurants and catering
- □ Tourist services □ Cities and cantons
- ☐ Sports and tourist programs
- ☐ Tradicional products
- □ Supporting industry

- ☐ Agriculture and food industry
- ☐ Wood and lumber industry

- □ Tourist communities □ Tourist agencies
- ☐ Wine cellars and boutiques
- ☐ Hotels and motels

General information:

Date:

05.04 - 09.04.2022.

Venue:

Mostar

Opening ceremony:

Tuesday, 05.04.2022, at 11:00h

Work hours:

10:30 - 18:30

Closing:

Saturday 09.04.2022, at 16:00

Dismanteling of stand: Saturday, 09.04.2022. - 18:00 to 22:00

Sunday, 10.04.2022, - 07:00 to 18:00

Stand security:

Exhibitors are to be present at their stands during the equipping and arranging,

from 7:00 a.m. to 21:00 p.m. During ther Fair days, exhibition stands are secured by the Organizer every day

from 19:00p.m. to 10:00a.m. next day.

For any possible lost property there will not be any compensation until the time of loss is determined

by the Organizer and the Fair Security Staff.

Additional events:

Conferences, events and round tables with relevant representatives from B&H institutions, interesting for both home and international partners of the B&H market. VIP guests, representatives of the Government,

ministries, from all levels of authorities from B&H, Region and participating countries.

Payment and freight:

the following banks

Payment is to be done through UniCredit bank d.d. Mostar

Žiro račun; 3381002201728235

Devizní račun: 7100-48-06-15678-5

Za plaćanje iz inozemstva SWIFT UNCRBA22.

NLB banka d.d. Tuzla

IBAN BA 391327010166749934 forregin currency

accont 101667499 swiftTBTUBA22

Payment deadline: 29,03,2022.

Freight house:

INTERAGENT d.o.o. Mostar

tel.: + 387 36 350 242

Organizer:

Mostarski sajam d.o.o., Rodoč bb. 88000 Mostar, Bosna i Hercegovina

Data and personal information submitted by this application form will be fed into Mostar Fair computer system , for processing of the registration forms of exhibitors at Mostar Fair. ng this data to Mosar Fair automatically approves their use in communicating with you, including electronic mail, aiming at providing you with information on our activities and services. Your data can be updated at any time, as well as cancelled by sending an email to: klijenti@mostarskl-sajam.com



23." INTERNATIONAL ECONOMIC FAIR SAJAM MOSTAR 2022.

FAIR 05.04.- 09.04.2022.

Mostarski sajam Inc. Rodoč bb, 88000 Mostar, BiH Tel.: + 387 (0) 36 350 080; 350 194 Fax: + 387 (0) 36 350 134; 350 323 e-mail: info@mostar-fair.com www.mostar-fair.com

PEGISTRATION FORM

| ifo about exhib | oitors: | | | | | |
|-------------------------------------|--|---|---|---|---|--|
| ompany: | | | | | | |
| ank account no.; | | | VAT No.: | | | |
| ddress: | | | | | | |
| 1 | | | fax: | | | |
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| mail: | | | www. | 1 | · | |
| ontact person | | : <u>tel.</u> ; | | e-mail: | | |
| usiness description (for the | Fair Catalogue) | | | | | |
| | | | | | | |
| order of a Pavillio | on Exhibition a | rea: (implies m | arked layout, with | no utility connec | ctions) | |
| | villion exhibition a | | price | Lorder | DISCOUNT | |
| 1. in a row (one side | | | 57 € /m² | m² | 10% on the are | a of 50-99 m ² |
| | | | 62 €/ m² | m² | 15% on the are | |
| 2. corner (two sides of | - F - · · · / · | | 65€/m² | | 20% on the are | |
| 3. front (three sides of | open), min. 50m² | | | m | 30% on the are | |
| 4. insular (four sides | open), min.120m² | | 67 € /m² | m ² | 30 % 611 till 5 | |
| Exhibition stand | | er of stand equip | | Includes: partition walls construction white in the p | - colored | \wedge |
| | | er of stand equip | | Includes: partition walk construction white in the p table four chairs carpet | - colored | Note: |
| BASIC STAND ARR | ANGEMENT: 19€ /m2 | er of stand equip | | Includes: partition walls construction white in the p table four chairs carpet reflector ele | - colored picture) ectricity connection | Board with inscription does make part of landscaping and ordered separat |
| BASIC STAND ARR | ANGEMENT: 19€ /m2 | er of stand equip | | Includes: partition walls construction white in the p table four chairs carpet reflector ele Includes: partition walls colored white table and fou- carpet | - colored picture) ectricity connection (Octanorm construction in the picture) r chairs | Board with inscription does |
| BASIC STAND ARR | ANGEMENT: 19€ /m2 | er of stand equip | | Includes: partition walls construction white in the p table four chairs carpet reflector ele Includes: partition walls cobred white | - colored picture) actricity connection (Octanorm construction in the picture) in chairs inter w-case losed booth | Board with inscription does make part of lendscaping and ordered separal like all the other aquipment and technical service. |
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| BASIC STAND ARRm2 STANDARD ARRANm2 | ANGEMENT: 19€ /m2 IGEMENT 29€ /m2 CCORDING TO SPEC Exhibition area ordered a preliminary design with created in cooperation the exhibitor. Price will | IFIC PROJECTS d with iii be with be determined | Note: If the stand design is ask for permission to approved and issued 2,5 €/m2. Formal requestillation area is sub | Includes: partition walls construction white in the p table four chairs carpet reflector ele Includes: partition walls colored white table and four carpet reflector cour tall glass sho courtain-anct electricity cor not ordered from M build their own exh by Mostar Fair Proj uest for construction mitted to Mostar Fair | - colored olicture) octricity connection (Octanorm construction in the picture) rechains osed booth nection loster Fair, the exhibilition area. This peject Office, at the rain of a uniquely design (Head Office), Ro | Board with inscription does make part of lendscaping and ordered separar like all the othe equipment and technical servic //Check Form |
| BASIC STAND ARR | ANGEMENT: 19€ /m2 IGEMENT 29€ /m2 Exhibition area ordered a preliminary design we created in cooperation the exhibitor. Price will according to the project. | IFIC PROJECTS d with iil be with be determined tt specification. | Note: If the stand design is ask for permission to approved and issued 2,5 €/m2. Formal requestillation area is sub | Includes: partition walls construction white in the p table four chairs carpet reflector ele Includes: partition walls colored white table and four carpet reflector cour tall glass sho courtain-anct electricity cor not ordered from M build their own exh by Mostar Fair Proj uest for construction mitted to Mostar Fair | - colored olicture) octricity connection (Octanorm construction in the picture) rechains osed booth nection loster Fair, the exhibilition area. This peject Office, at the rain of a uniquely design (Head Office), Ro | Board with inscription does make part of lendscaping and ordered separa like all the other equipment an technical servic //Check Form |
| BASIC STAND ARRm2 STANDARD ARRANm2 | ANGEMENT: 19€ /m2 IGEMENT 29€ /m2 CCORDING TO SPEC Exhibition area ordered a preliminary design we created in cooperation the exhibitor. Price will according to the projectors of the proj | IFIC PROJECTS d with iil be with be determined tt specification. | Note: If the stand design is ask for permission to approved and issued 2,5 €/m2. Formal requestillation area is sub | Includes: partition walls construction white in the p table four chairs carpet reflector ele Includes: partition walls colored white table and four carpet reflector cour tall glass sho courtain-anct electricity cor not ordered from M build their own exh by Mostar Fair Proj uest for construction mitted to Mostar Fair | - colored olicture) octricity connection (Octanorm construction in the picture) rechains osed booth nection loster Fair, the exhibilition area. This peject Office, at the rain of a uniquely design (Head Office), Ro | Board with inscription does make part of lendscaping and ordered separatilike all the other equipment and technical servic //Check Form. |

23.1° INTERNATIONAL ECONOMIC FAIR **MOSTAR 2022.** 05.04.- 09.04.2022.

Mostarski sajam Inc. Rodoč bb, 88000 Mostar, BiH Tel.: + 387 (0) 36 350 080; 350 194 Fax: + 387 (0) 36 350 134; 350 323 e-mail: info@mostar-fair.com

www.mostar-fair.com

Stamp and signature of exhibitor

Order of Pavillion exhibition area: Form C Info about exhibitors: Company: Bank account no.: VAT No.: Address: tel.: fax: e-mail: www. contact person tel.: e-mail: Business description (for the Fair Catalogue) Order of outdoor open exhibition area lorder dimensions price 1. area up to 50m2 (min.20m2) m² 25€ /m² width ____ length 2.: area up to 51m2 - 120m2 20€ /m2 m² width __ _ length 3. area from 121m2 15€ /m² m² _ length Order of tents, pagodas and containers Service description Price / EUR (C) 10x10m, 10x20m (with foundation + carpet) 12 / m2 1. Pagoda (with foundation + carpet) 18 / m2 Container 6,05x2,44x2,61m 154 / kom Offices can be formed in the tent / optionally / by order Order: Mark X: Dimenzije ureda; širina.....m dužina.....m ☐ Office Space Office dimensions: width:.....m length:....m Office entrance Curtain Ooor Order of technical favours Service description Price / EUR (C) Elect connection 220V to 5kW 75 Elect connection 220V to 10kW 82 Elect connection 380V to 5kW 122 Watter connection supply and drainage 4. 131 5. 60 Wireless Cleaning of the exhibition area /m2 Forklift truck services Obligatory taxes and final notes Registration tax catalogue entry (business description and logo) 75€ By singning and verifying this form/contract we irrevocably order selected services and accept 1€/m² lump sum for electricity conditions and regulations for participation at the Fair,

Stamp and signature of organizer

date

date



23.[™] INTERNATIONAL ECONOMIC FAIR SAJAM MOSTAR 2022.

FAIR 05.04.- 09.04.2022,

Mostarski sajam Inc. Rodoč bb, 88000 Mostar, BiH Tel.: + 387 (0) 36 350 080; 350 194 Fax: + 387 (0) 36 350 134; 350 323 e-mail: info@mostar-fair.com

D. ORDER OF ADDITIONAL EQUIPMENT

Form D

www.mostar-fair.com

D. ADDITIONAL EQUIPMENT

| | Application | n.P. Statistick in all apparatus and a second | 1497 (G) | idf (; ;) |
|-----|-------------|---|----------|-------------|
| 1. | | Partition rock dlm. 100cm, 70cm, 50cm, v-250cm | 20 | |
| 2. | | Glass with venezioner | 45 | |
| 3. | | High glass cabinet dm. 100x100cm, 100x50cm, h-250cm | 78 | |
| 4. | B | Low glass showcase dim. 100x100cm, 100x50cm, h-100cm | 47 | |
| 5. | I | High glass 1/4 circles dim. 70x70cm, 50x50cm, h-250cm | 100 | |
| 6. | | Info desk dim. 100x50cm, h-75cm | 35 | |
| 7. | | Info desk dim. 100x50cm, h-100cm | 43 | |
| 8. | | Arch info desk rounded | 85 | |
| 9. | 0 | Arch info 1/4 circle dim. 140x50cm, h-100cm | 55 | |
| 10. | | Info desk fluorescent | 80 | |
| 11. | PO | Double height table dim, 100x50cm, h-120cm | 61 | |
| 12. | 8 | Podests of all heights dim. 100x100cm, 100x50cm, h-20, 50, 80cm | 34 | |
| 13. | DS. | Roto plexi cube and lens | 165 | |
| 14. | 9 | Advertising box dim. 100x100cm, 70x70cm, h-100, 70, 50cm | 75 | |
| 15. | 52, | Advertising box fluorescent dim. 100x100cm, 70x70cm, h-100, 70, 50cm | 100 | |
| 16. | ODD | Display miscellaneous dim. 100cm, 70cm, 50cm, h-250cm | 60 | |
| 17. | 000 | Display miscellaneous fluorescent dim. 100cm, 70cm, 50cm, h-250cm | 112 | |
| 18. | | Door dim, 100cm, h-200cm | 49 | |
| 19. | | Curtain dim. 100cm, h-200cm | 32 | |
| 20. | D | Refrigerator | 62 | |
| 21. | 5 | Mini kitchen | 220 | |

| Day | . Ssie just | Dangepoor of Courses | |
|-----|-------------|---|-----|
| 22. | 7 | Table | 26 |
| 23. | B | Chair | 12 |
| 24. | •• | Bar table | 27 |
| 25. | Z | Bar chair | 23 |
| 26. | THE | Three storey shelf dm. 100x50cm, h-250cm | 75 |
| 27. | Œ | Console shelf dim. 100x30cm, 200x30cm | 18 |
| 28. | H | Book shelf | 9 |
| 29. | | Hanger | 13 |
| 30. | | Sink | 52 |
| 31. | | Key locker | 49 |
| 32, | • | Carpet /m² | 4 |
| 33. | | Reflector halogen 300W | 15 |
| 34. | | LED Reflector 150W | 46 |
| 35. | | Painting walls /m² | 10 |
| 36. | | Floor in laminate /m² | 28 |
| 37. | | Stand upgrade | 32 |
| 38. | | Table sign/logo | 42 |
| 39. | 9 | Rental of LCD screen | 100 |
| 40. | | Structure 1m² | 26 |
| 41. | | | |
| 42. | | | |

NOTE: Additional ordered equipment is not included in the stated price of equipping the stand.

D. ORDER OF TECHNICAL SERVICES

| N.B | ក្ ក្នុងព្រះព្រះ «១៤៦» | हिमाहिर्का | មិនឡើ |
|-----|---|------------|-------|
| 1. | Electrical connection 220V to 5kW | 75 | "" |
| 2. | Electrical connection 220V to 10kW | 82 | |
| 3. | Electrical connection 380V to 10kW | 122 | |
| 4. | Connection for water supply and drainage (sink, machine, coffee machine, icemaker,) | 131 | - |
| 5. | Wireless Internet (WiFi) | 60 | |

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|-------|--|-----------------|
| 6. | Cleaning of exhibition space /m² | 1 |
| 7. | Forklift service (per hour of operation) | 48 |
| 8. | Car-lift service (per hour of operation) | 48 |
| 9. | Work platform service (per hour of operation) (self-propelled jointed work platform for elevated work) | 48 |
| 10. | | |

| STAND NB. | PAVILION | Signing and certification of this a selected services and accept the | | |
|-----------------------------|----------------------------------|--|----------|--------------------------|
| Filled in by the organizer: | | Filled in by the client | | . 1000 |
| date | Stamp and signature of organizer | date | Stamp an | d signature of exhibitor |



23.rd INTERNATIONAL ECONOMIC FAIR

SAIAM MOSTAR 2022.

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www.mostar-fair.com

E. SERVICES OF MARKETING

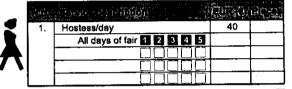
Form E

| Company: | | |
|-------------------|-------|----------|
| Bank account no.: | | VAT No.: |
| Address: | | |
| tel.: | | fax: |
| e-mail: | | www. |
| contact person | tel.: | e-mail: |

E2. TICKETS AND HOSTESS

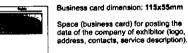


| Course sugaron | (40,40)2 ³ (3) |
|-------------------------------|---|
| Permanent ticket | 12 |
| Permanent ticket for parking | 12 |
| Daily ticket | 2,5 |
| Daily ticket for parking | 2,5 |
| Stamp on front side of ticket | 500 |
| | Permanent ticket Permanent ticket for parking Daily ticket Daily ticket for parking |



E3. FAIR'S CATALOGUE DIM. 148X210 MM:





Your co-exhibitors will be led in without extra charge. Correct data of co-exhibitors is responsibility of exhibitor.

| Ti Air | ्र अवद्याचित्र हिम्मस्यस्य | [4]];4(4.) | āce ij |
|--------|------------------------------------|------------|--------|
| 1. | Cover first inside side 1/1, color | 200 | |
| 2. | Cover last page 1/1, color | 250 | |
| 3. | Cover last inside page 1/1, color | 150 | |
| 4. | Daily ticket for parking | 110 | |
| 5. | Stamp on front side of ticket | 160 | |

E4 COMMERCIAL BILLBOARD





| 14 ° 14 ° 1 | STATE FOR ENGINEER | ्रवंगःस्(अविशः <u>ग</u> |
|-------------|--|-------------------------|
| 1. | Commercial banner on fasade 800x800 cm | 1300 |
| 2. | Commercial banner on fasade 600x800 cm | 1035 |
| 3. | Commercial banner on fasade 800x400 cm | 740 |
| 4. | Commercial banner on fasade 800x300 cm | 618 |
| 5. | Commercial banner on fasada 300x800 cm | 618 |
| 6. | Mast in the circle of the fair | 150 |
| 7. | Jumbo billboard 400x300 cm | 210 |
| 8. | Jumbo billboard 330x220 cm | 150 |
| 9. | Hanging banner in the pavilion 150x600cm (both side painted) | 300 |
| 10. | Hanging banner in the pavillon 300x600cm (both side peinted) | 540 |
| | | |

E5 FAIR'S RADIO

FAIR RADIO



| .:∖∄∙; | Last the Market of the Commence of the Commenc | in Diagraph |
|------------|--|-------------|
| 1. | Radio commercial 20 sec/10x daily | 25 |
| 2. | Radio commercial 20 sec/10x daily - all days of fair | 100 |
| 3. | Advertising video wall 1min/5x a day | 50 |
| 4. | Advertising video wall 1min/5x a day - all days of fair | 150 |

| OF OTHER COMME |
|----------------|
| |

ALL DATA FOR NECESSARY ENTRY IN A CATALOGUE (NAME, LOGO OF THE COMPANY, ADDRESS, SERVICE, CONTACT) AND ORDERS RCIAL SERVICES IN ONE OF THE FORMATS. JPG_PDF, CDR AT LEAST TO 22.03.2022 FINAL SETTLEMENT DELIVER THROUGH E-MAIL

| STAND NB. | | |
|-------------|--|--|
| OTHIND IND. | | |

| PAVILION | |
|----------|--|
| | |

Signing and certification of this application-contract irrevocably we order these selected services and accept the conditions and general rules of participation.

Filled in by the organizer:

Filled in by the client



Mostarski sajam Inc. Rodoč bb, 88000 Mostar, BiH Tel.: + 387 (0) 36 350 080; 350 194 Fax: + 387 (0) 36 350 134; 350 323

e-mail: info@mostar-fair.com www.mostar-fair.com

| EXHIBITION HALLS | | | Form F |
|--|---------------------|---|------------------------------|
| | | | |
| Customer: | | | |
| Company: | | | |
| The second secon | | VAT No: | AAM, AAME |
| Bank account: | | YAT INC. | |
| address: | | Contact person: | |
| tel.: | | fax : | |
| e-mail: | | | |
| Title of the presentation: | | | th hellow gry |
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| | | | |
| | | | |
| HALL S | | | |
| | | | |
| o Service description | EUR (€) | Date of presentation Time of presents | itlon |
| Hall No.1 with 30 seats / hour | 75 | | |
| . Hall No.3 with 80 - 100 seats / hour | 75 | | |
| B. Hall No.4 with 60 - 80 seats / hour Conference hall / hour | 75 200 | | |
| Mark with X Rent of multimedia tehnical support | 500 EUR (€) | ☐ Wiring for sound - public address | 100 EUR (€) |
| | | system in the hall | |
| RFC FORUM 600, digital conference and discu RFC ART SYSTEM wiring for sound in the Conf | | Simultaneous interpretation equipment for 100 participants | 450 EUR (€) |
| Video projector in the Conference hall EIKI 4000 Ansi Erri Ro | | al CD rent/day | 25 EUR (€) |
| Roll screen prescreen 3 m diagonal | | ting the state of the translation of the | |
| Body pack microphone set - additional wireless | mic | Hostess with knowledge of one foreign language | 60 EUR (€)/da |
| PC Laptop, monitoring and network | | ioroign anguogo | (-, |
| Technical support team - 3 persons | | Interpreting service (by arrangement) | |
| Catering | (negotiable) | | |
| Flower arrangement (small) | 25EUR (€) | | 4. |
| Flower arrangement | 05 FUE (C) | | |
| | 35 EUR (€) | By signing and veryfing this form/contract we irreselected services and accept conditions and regupation at the Fair. | vocably order dations for |
| Filled in by the organizer: | | Filled in by the exhibitor | |
| Pavillion No. Stand No. | | | |
| date Stamp and sig | nature of organizer | date Stamp and sign | nature of exhibit |



Mostarski sajam Inc.

FAIR 05.04.- 09.04.2022.

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| EXHIBITOR WHO MAKES | THE STAND INDEPENDENT | Y | Form G |
|--|--|---|--|
| FAIR Manifestation | | Stand No. | Pavilion |
| G1. INTRODUCTORY NOT | ES: | | |
| stand for clearance at least two days befor Projects are delivered by e-mail only on: b • Name of exhibitor and work exhibitors w • and technical description of stand with | oiro@mostarski-sajam.com in pdf, and must co with person for contact with data: | ontain: echnical drawing of the looks of stand (p drawing of the base of the stand | ilan, layout, side view and 3D drawing), |
| G2. EXHIBITOR DATA/ WC | ORK EXHIBITOR | | |
| NAME OF EXHIBITOR: | | NAME OF EXHIBITOR: | |
| CONTACT PERSON: | | CONTACT.PERSON: | |
| Phone/Fax. | Gsm: | Character Control of the Control of | GSM: |
| e-mail: | | e-mail: | A company of the second of the |
| G3.STAND DATA | | | |
| BASIS: | | APPEREANCE | |
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| TEHNIČKI OPIS: | | | |
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| F4. PRICE OF CERTIFICA | TION OF STAND AND NOTE: | | |
| CERTIFICATION 2.5 €/m ² Perfor stand | rmer must take clearance for work on the before he begins. ance is given in Fair administration. | Signing and certification of this ap | plication-contract irrevocably we order th inditions and general rules of participation |
| | | | * VAT not included in pri |
| DATE | STAMP AND SIGNATURE OF ORGANISER | DATE | STAMP AND SIGNATU OF CLIENT |

23." INTERNATIONAL ECONOMIC FAIR KATANSH MOSTAR 2022.

MOSTAR 05.04.- 09.04.2022.

Mostarski sajam Inc. Rodoč bb. 88000 Mostar, BiH Tel.: + 387 (0) 36 350 080; 350 194 Fax: + 387 (0) 36 350 134; 350 323 e-mail: info@mostar-fair.com

www.mostar-fair.com

Form O

O. COMMON REGULATIONS OF PARTICIPATION

Common regulations on participation at Mostar Fair consist of binding instructions that regulate registration procedure, exhibiting and business activities at fairs, based on which obligatory relations between the Company Mostarski sajam as a fair organizer and its participants-exhibitors are established.

I REGISTRATION PROCEDURE

Article 1.

Registration for exhibiting is submitted in a standardized registration form filled in block letters, and signed, verified and sent to the fair address. The same procedure is applied when submitting corresponding orders of the fair services.

Deadline for registration is 30 days prior to the opening of the fair. By sending registration form and orders, exhibitors express their consent to the terms of the common regulations on participation at the fair, and thus agree on an obligatory relation with the organizer. Having received a valid registration form, the organizer will send the exhibitor an exhibition stand plan to be agreed on. The exhibitor is to send a written receipt and possible suggestions within 3 days. If not, the plan of the exhibition stand will be considered as accepted. All additional changes will be charged by the organizer at a price increased by 30%.

Article 2.

A registration for exhibiting is valid only for registered companies and implies the obligation of exhibitors to exhibit, from the opening to the closing of the fair, with an authorized officer being present at the exhibitor stand in the whole course of the fair. Withdrawal from the fair before its closing is not allowed. Registered exhibitors cannot subjet the assigned exhibitor stands without permission of the organizer. Otherwise, the exhibitor will be removed from the fair, and he shall be charged full price for all fair orders.

Article 3.

Along with registration form for exhibiting, an exhibitor will submit a proof of a settled payment of the required 75 EUR (costs of making a contract and fair catalogue entry)

Organizer is not bound by a registration that doesn't contain the proof of a settled payment.

Article 4.

Having received a valid registration form, the organizer will make out an invoice that should be paid by the exhibitor in full amount, in accordance with the deadline indicated in the invoice, not later than 15 days prior to the opening of the fair. The exhibitor is to bear the costs of the money transaction. In case of dispute on the involce, the exhibitor is to send it in writing within 5 days, but the part that is beyond the dispute should be paid according to the deadlines indicated from the foregoing subsection. By making out of an invoice, the organizer confirms fulfillment of all the invoiced orders of the

Exhibitors from B&H pay the invoice in KM, and foreign ones in EUR. The organizer reserves the right to adjust prices in case of inflation of EUR.

Article S.

Depending on available space, the organizer can approve a registration request and payment after the prescribed deadlines, with authority to raise all fair prices, by way of increased costs.

Article 6.

Orders in the course of the fair are to be paid immediately. The organizer reserves the right to keep all exhibits, equipment and other properties of the exhibitor until the exhibitors have discharged all the debts. The organizer reserves the right to sell the kept things if the exhibitors don't meet their obligations within 30 days.

III TAKING OVER AND HANDING OVER EXHIBITION STAND

Article 7.

An exhibition stand is assigned, in principle, according to the order in which registration forms and payments come in. An assigned exhibition stand is taken over by the exhibitor in the Admission Office on the basis of original papers on payments of the required amount and total of the fair orders, namely:

- for exhibitors who rented an equipped space not later than 24 hours prior to the opening of the fair.
- for exhibitors who rented an unequipped or outside space not later than 3 days prior to the opening of the fair.

Article 8.

If the stand design is not ordered from Mostar Fair, the exhibitor is to ask for permission to build their own exhibition area. This permit is approved and issued by Mostar Fair Project Office, at the rate of 2,5 EUR/m2. Formal request for construction of a uniquely designed exhibition area is submitted to Mostar Fair (Head office), Rodoč bb, 88 000 Mostar, B&H or to email: biro@mostarski-sajam.com

Article 9.

If the exhibitors don't register at Admission Office, that is if they don't take over the assigned stands at the latest 18 hours prior to the opening of the fair, it will be considered that they withdrew from the exhibiting, and the organizer, in accordance with needs, can rent the space to some other exhibitor. The exhibition stand is taken over and handed over on the basis of an official protocol. Missing rented exhibition stand - material shall be charged to the exhibitor, at a three times higher price on the spot. The exhibitors are obliged to empty the exhibitor stands within 2 days after the formal closing of the fair. Otherwise, it will be done by the organizer to the exhibitors cost.

IV WITHDRAWAL

Article 10.

A registered exhibitor can withdraw from exhibiting under certain conditions,

- 30 days prior to the fair opening, and then the already paid money will be returned, except for the required amount,
- 15 days prior to the opening of the fair, in which case 50% of the paid money is returned, i.e. the invoice is made out for the same

Withdrawal within 10 days before the opening of the fair is not possible and the organizer will keep complete payment, i.e. make out an invoice for the costs. Withdrawal is to be announced in writing, and the deadlines start to be applicable beginning with the date of their coming into the organizer seat.

V SPECIFIC REGULATIONS

Article 11.

In case that the exhibitors arrange the exhibition stands on their own, they are obliged to obey regulations on technical protection, organizer's directions and standard rules of international fairs. When arranging bigger and more complex exhibition stands in person, organizer's consent on the project is required.

Article 12.

The exhibitor is obliged to secure necessary equipment and exhibits from stealing, damage, destruction and other risks, with the official fair insurer. In case that the exhibitors cause damage to the fair organizer, other exhibitor or to a third person, they shall compensate it in accordance with common regulations.

Article 13.

All other business activities, except for exhibiting, are regulated under specific conditions, in a bilateral relation with the organizer and are performed on the basis of a special, written organizer's permission. The regulation from the foregoing subsection relates to the exhibitors also when these activities are performed beyond rented space.

Article 14.

Working time of the fair is from 10:00 to 18:30.

Article 15.

Cleaning common fair premises is obligation of the organizer.

Article 16.

in case of change of the arranged fair dates, caused by circumstances beyond the organizer's control, the organizer is not obliged to reimburse the damage caused to the exhibitors. The organizer will inform exhibitors on the new date of the fair, immediately after the reason for change appears.

Article 17.

All possible litigations are under the jurisdiction of the Mostar Court. COMMON REGULATIONS ON PARTICIPATION

> **ORGANIZER** Mostarski sajam d.o.o.